

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Office of the Commissioner

TO: DOT&PF Leadership Team
MPO Coordinators
DOT&PF Technical Committee
Representatives

DATE: November 12, 2024



FROM: Ryan Anderson, P.E.
Commissioner

PHONE NO: 907-465-3900

SUBJECT: Implementing MPO Email
Logs to Enhance Coordination
and Transparency

As we continue to collaborate closely with our MPO partners, effective teamwork and transparent communication are essential. Clear communication of our objectives and decisions ensures that both our Department's needs and MPO expectations are aligned and that we can deliver on our shared mission efficiently and effectively.

To strengthen coordination and provide all of us with a complete picture of ongoing efforts, we are instituting MPO email logs. This approach will help us better capture the details of discussions and decisions, helping us proactively address any issues, track progress, and make informed decisions at every level.

Effective immediately: Please include the relevant email log (listed below) when corresponding with MPOs—whether at the project level or in broader discussions—and when corresponding with external stakeholders related to MPO activities, including Federal funding agencies. This ensures all relevant information is recorded and accessible for effective coordination.

- Mat-Su Valley Planning Log: dot.log.mvp@alaska.gov
- Anchorage Metropolitan Area Transportation Solutions Log: dot.log.amats@alaska.gov
- Fairbanks Area Surface Transportation Log: dot.log.fast@alaska.gov

We appreciate your cooperation in implementing this tool as part of our commitment to transparency and teamwork. This step supports our collective efforts to serve both our Department and our partners as effectively as possible.